

11 OCT 1957

MEMORANDUM FOR: Acting Deputy Director (Support)

SUBJECT: Attached Letter to Public Printer re Transfer
of GPO - State Service Printing Plant to
the Agency

1. The attached file recommends that the Director sign a letter to the Public Printer requesting the transfer of the GPO Printing Plant located in the basement of the Administration Building from the GPO to CIA, effective 1 January 1957. According to Attachment 4 (para. 4c), this transfer would require an increase of 12% in the personnel ceiling in the Office of Logistics. In view of the Director's decision, the ceiling programmed for during the current Fiscal Year 1957, as developed during the review of the Operating Budget for that year, would not exceed the amount originally included in the Congressional Budget for Fiscal Year 1957. In addition, the DCI directed the budgeting for a reduction in personnel strength in Fiscal Year 1958 of 100. In view of these facts, it is believed that the policy question as to whether an increase in Agency ceiling will be authorized in order to absorb this transfer or whether the ceiling required to provide for the employees received on transfer would have to be provided by reduction elsewhere in the Agency be made before definitive action is taken on the attached proposal.

2. The only budgetary problems are those (a) involving ceiling concerned in the attached proposal, and (b) the financing of the purchase of equipment in the amount of \$161,347. Since the Agency is already paying for the services of the Printing Plant through reimbursements to the GPO, the funds budgeted for such reimbursements can be used to pay the direct charges of operating the Plant. It is anticipated that the financing of the purchase of equipment can be worked out during the course of the year through savings in budgeted operations.

3. Since the attached proposal involves a transfer of functions between Government agencies, it will be necessary to obtain concurrence of the Bureau of the Budget prior to the accomplishment of the proposed transfer. Before taking the matter up with the Bureau of the Budget, however, it is necessary that a determination be made on the personnel ceilings in order to evaluate the impact of the change on the Agency's budget.

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4. It is therefore requested that the following two issues be resolved, policy-wise within the Agency, prior to returning the file to the Comptroller's Office for coordination with the Bureau of the Budget:

a. Does the Director wish to accept the recommendation on the transfer as proposed.

b. If the proposed transfer is approved on a policy basis, will an increase in the personnel ceilings be approved in order to provide the personnel strength to carry out the operation, or will it be necessary to reduce other activities in the Agency to offset the personnel increases required by such a transfer.

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[REDACTED]

Acting Comptroller

Attachment

BD/COMP/CNM/har (10 October 1956)

Distribution:

0 & 2 - Addressee
1 - Signer
2 - Budget Division